

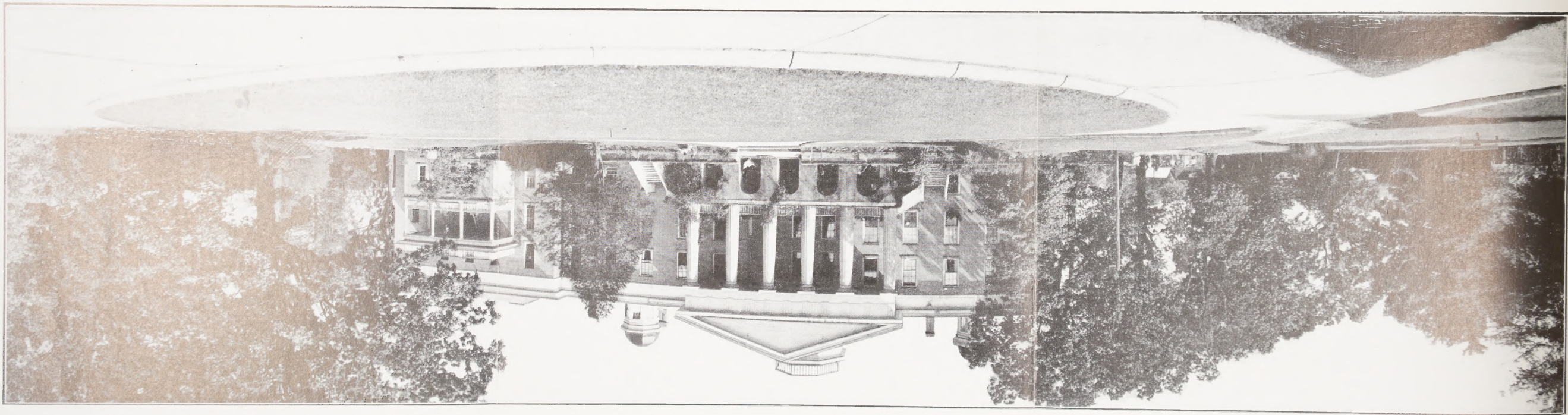
1929-30

Mitchell



Announcements for
1930-1931

MITCHELL COLLEGE





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BULLETIN
OF
MITCHELL COLLEGE
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February 1930

NUMBER 4



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1930-1931

STATESVILLE, NORTH CAROLINA

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CALENDAR

1930

- September 9th, Tuesday—Registration of Day Students.
September 10th, Wednesday—Registration of Boarding Students.
September 11th, Thursday—Classes Begin.
September 13th, Saturday—Student Christian Association Reception.
September 15th, Monday—Founder's Day.
November 11th, Tuesday—Second Quarter Begins.
November 27th Thursday—Thanksgiving Holiday.
December 19th, Friday—12:00, Noon—Christmas Holidays Begin.

1931

- January 2nd, Friday—8:25 a. m.—Class Work Resumes.
January 27th, Tuesday—Second Semester Begins.
March 24th, Tuesday—Third Quarter Begins.
May 29th, Friday—8:00 p. m.—Senior Class Play.
May 31st, Sabbath—11:00 a. m.—Baccalaureate Sermon.
May 31st, Sabbath—8:00 p. m.—Annual Address to Student Christian Association.
June 1st, Monday—4:00 p. m.—Annual meeting of Alumnæ Association.
June 1st, Monday—6:00 p. m.—Class Day Exercises.
June 1st, Monday—8:00 p. m.—Annual Concert.
June 2nd, Tuesday—8:00 p. m.—Commencement Address and Graduating Exercises.

BOARD OF TRUSTEES

REV. C. M. RICHARDS, D. D., *Chairman*,.....Davidson

MR. E. B. WATTS, *Secretary-Treasurer*,.....Statesville

TERM EXPIRES AUTUMN, 1930

REV. C. M. RICHARDS, D. D.,.....Davidson

REV. J. R. HAY,.....Hickory

MR. W. F. HALL.....Statesville

MR. KARL SHERRILL,.....Statesville

MR. W. L. MORRIS,.....Concord

MISS SUSAN PERKINS,.....Morganton

MISS SALLIE RAMSEUR.....Glen Alpine

TERM EXPIRES AUTUMN 1931

*REV. J. M. CLARK, D. D.....Statesville

REV. C. E. RAYNAL, D. D. Statesville

REV. S. L. CATHEY.....Loray

MR. R. V. CALDWELL,.....Concord

MR. C. P. McNEELY, Mooresville

MRS. Z. V. LONG.....Statesville

Mrs. H. A. Rouzer.....Salisbury

TERM EXPIRES AUTUMN 1932

REV. R. A. WHITE, D. D., Mooresville

REV. T. W. LINGLE, PH.D.....Davidson

MR. E. B. WATTS.....Statesville

MR. S. E. SLOOP.....Mt. Ulla

MR. H. A. ROUZER.....Salisbury

Mrs. G. A. Brown.....Mt. Ulla

MRS. E. F. REID.....Lenoir

EXECUTIVE COMMITTEE

REV. C. M. RICHARDS REV. R. A. WHITE REV. C. E. RAYNAL

MR. W. F. HALL

MR. E. B. WATTS.

OFFICERS OF THE ALUMNAE ASSOCIATION

MRS. HUGO KIMBALL, *President*.....Statesville

MRS. W. A. BRISTOL, *Vice-President*.....Statesville

MISS IRMA HOLMES, *Sec.-Treas.*.....Statesville

*Deceased.

OFFICERS AND INSTRUCTORS

1929 - 1930

MRS. W. B. RAMSAY, B. A., PRESIDENT

Winthrop College, B. A.; N. C. C. W.

MRS. MINNIE H. ELIASON, B. S.

Mitchell College; North Carolina College for Women, B. S.; Normal Training
Corpus Christi; Summer Schools, N. C. C. W.

History

MISS KATHERINE V. NOOE, B. A., M. A.

Meredith College, B. A.; Columbia University, M. A.; Sorbonne University, France.

French, Spanish, and Latin

MISS MARGARET BOYCE, B. A., M. A.

Erskine College, B. A.; University of S. C., M. A.

English and Education

MISS CORA J. MENAUGH, B. A., M. A.

George Washington University, B. A.; Columbia University, M. A.

Mathematics and Education

MISS MARGARET L. JAMES, B. A., B. M.

Arens School of Music, New York, B. M.; Columbia University.

Voice and Pipe Organ

MISS VIRGINIA THOMAS, B. A., B. M.

Graduate, Andrew College; Wesleyan College, A. B., B. M.; Louisville Conservatory

Piano

MRS. MINNIE YOUNG WARRINGTON, B. A.

Belhaven College, B. A.; Graduate New York School of Expression.

Dramatics and Expression

MRS. ROBERT M. RICKERT, B. Pd.

North Carolina College for Women, B. Pd.

Home Economics and Dietitian

MISS MAUDE HAMMOND

Graduate Albany Business College.

Commercial

MISS MAMIE McELWEE, B. S.

Mitchell College

Dean of Students

MISS OLLIE BRINDLEY, B. S., B. R. E., M. A.

University of Alabama, B. S.; Biblical Seminary, B. R. E.;
New York University, M. A.

Bible and Science

MISS FRANCES YOUNG, B. A., M. O.
Belhaven College, B. A.; New York School of Expression, M. O.
Librarian

MISS BESSIE MAE COWAN,
Mitchell College
Assistant Librarian

DR. M. R. ADAMS, M. D.,
College Physician

A. G. KIRKPATRICK,
Registrar

FACULTY COMMITTEES

CLASSIFICATION—Miss Katherine V. Nooe.

SCHEDULE—Mrs. Minnie Eliason.

STUDENT GOVERNMENT—President Ramsay, Dean McElwee,
Mrs. Eliason, Miss Margaret L. James, and Miss
Virginia Thomas.

STUDENT CHRISTIAN ASSOCIATION—Dean McElwee, Miss Ollie
Brindley, and Miss Margaret Boyce.

ATHLETICS—Miss Cora J. Menaugh, Mrs. R. M. Rickert.

PUBLICITY AND CATALOGUE—President Ramsay, Miss Margaret
Boyce, Miss Katherine V. Nooe.

SOCIAL—Dean McElwee, Miss Maude Hammond, Miss Frances
Young.

MUSIC AND DRAMATICS—Miss Margaret L. James, Miss Vir-
ginia Thomas, and Mrs. Minnie Young Warrington.

MITCHELL :: COLLEGE

HISTORICAL SKETCH

In 1852, Concord Presbytery began formulating plans for the establishment of a college for women. Three years later the beautiful Georgian building now standing in the central part of Statesville was begun. When nearing completion it was partially destroyed by a storm. The work of restoration, however, was immediately undertaken and the building was completed in 1857. During the time of the restoration of the building school was opened in temporary quarters Sept. 15th, 1856, under the name of Concord Female Seminary, Professor John D. Tinsley and his two daughters forming the first faculty. After the retirement of Professor Tinsley, the college came under the successive administrations of Professor E. W. Faucette, Rev. C. S. Millen, Rev. J. M. M. Caldwell, Rev. E. F. Rockwell, Rev. R. B. Anderson, and Rev. Taylor Martin.

In 1873 because of financial conditions, the college was sold to Mr. R. F. Simonton, of Statesville, and for the next twenty-three years was called Simonton Female College. From 1875 to 1883 Mrs. E. M. Grant was the president. She was assisted by her sister, Miss Margaret Mitchell. Upon the death of Mrs. Grant, Mrs. Fannie Everett Walton served as president for eleven years. After her retirement the property would have been lost to the Presbyterian church but for the noble and timely aid of Rev. J. B. Shearer, D. D. He purchased the property in 1896, repaired the building and secured Captain J. B. Burwell to conduct the institution, which took the name at this time of Statesville Female College.

In 1900, Dr. Shearer deeded the property to Concord Presbytery, and for several years it was under the joint control of Concord and Mecklenburg Presbyteries. In 1907 through the generosity of Mr. W. F. Hall and other friends, a large addition was made to the original build-

ing and, in honor of Dr. J. B. Shearer was named Shearer Music Hall. Dr. John A. Scott's successful administration dates from 1900 to 1916. He was succeeded by Mr. J. M. Moore who served seven years. His successor was Rev. W. F. Hollingsworth. He was followed in 1924 by Rev. G. H. Ellmore and during his term of five years the college became a Standard Junior College. Mrs. W. B. Ramsay, ex-president of the Woman's Synodical Auxiliary of North Carolina, was elected president in April, 1929, and under her management the college has had a year of progress.

In the sixty-first year of the life of the college, urged by the alumnae and approved by the Trustees, Concord Presbytery changed the name of the institution to Mitchell College. The name was given as a mark of honor to Mrs. Eliza Mitchell Grant and Miss Margaret Elliott Mitchell, daughters of Dr. Elisha Mitchell, scientist, educator, and christian gentleman. These daughters of Dr. Mitchell, as women of superior culture and educators of marked ability, continue to be an inspiration for noble attainment to the institution and to all its students.

LOCATION

The College is located in Statesville, North Carolina, a city of about fifteen thousand population. It is in the heart of the industrial center of North Carolina and is easily accessible from all parts of the state by both train and bus service. Statesville is in the beautiful and healthful Piedmont section at the foot-hills of the Blue Ridge mountains. The altitude is 960 feet above sea-level.

CAMPUS

The campus of Mitchell College is situated in the heart of the city at the head of Broad street, Statesville's principal avenue. Its elevation gives a commanding view and the grounds are ample for tennis and basketball courts and other athletic games. The natural drainage of the grounds is perfect.

BUILDINGS

The College building is a handsome structure as shown in the frontispiece. It is of brick, stuccoed, 138 feet in length, with a central depth of about 80 feet and three stories high, ornamented with a lofty portico, supported by six massive columns. The first floor contains the dining room, kitchen, laboratories, class rooms, and auditorium; the second floor, library, parlors, offices, studios, and infirmary. On the third floor are the student dormitories. The building is steam heated and lighted by electricity. The rooms are comfortably furnished. The buildings are adequately equipped with fire escapes. The President's home is situated just off the campus and is the property of the college.

LIBRARY

The College Library consists of more than 2,500 well-chosen volumes, and a number of pamphlets. The books of the library are classified according to the Dewey decimal system, are made accessible to readers by means of a complete card catalog of authors and subjects. The reference shelves are well furnished with encyclopedias, dictionaries, and other books of reference adapted to the wants of the students in all the classes. The reading room is supplied with a large number of the leading magazines and periodicals, as well as with daily and weekly newspapers.

The Library and Reading Room are under the supervision of a trained librarian and her assistants.

STUDENT GOVERNMENT

A system of student government has been established for the purpose of maintaining order and promoting honor and good conduct. Every student who registers thereby becomes a member of the student government organization, known as the Student Association and is pledged to sustain its principles and rulings as long as she is connected with the institution.

The general legislative powers of the organization are vested in the organization as a whole. The executive powers are vested in the Student Councils. There is a Resident Student Council and a Day Student Council.

A faculty Advisory Committee acts in co-operation with the Student Council.

With the President of the College rests the right to discipline, suspend or expel any student whose example is bad and those whose influence is hurtful.

RELIGIOUS LIFE

The College is definitely christian in its influence, discipline, and instruction. The systematic study of the Bible is pursued and six semester hours of credit is required of every student taking any college course. Chapel exercises, led by the President, are held five times a week and attendance is compulsory. All students are required to attend Sunday School and church. Students have a religious service every Wednesday evening and group prayer services are held every Thursday evening.

The Student Christian Association meets every Sunday evening. Under the auspices of the Association, home and foreign mission study classes are conducted and a week of evangelistic services are held during the year. Field representatives from the various church causes visit the institution and present their work during the year.

The students attend the First Presbyterian Church, in a body, at least once every Sabbath, preferably at the morning hour of worship. However, by written requests of parents and guardians to the President of the college, arrangements will be made for students who are members of other denominations to attend their own churches.

Though owned and controlled by the Presbyterian church the College is non sectarian.

ADMISSION OF STUDENTS

Mitchell College is a Standard Junior College. The entrance requirements are the same as in any Standard four-year college or university. Graduates from accredited high schools will be admitted on certificate without examinations. Each prospective student is furnished an application blank by the College which must be filled out and signed by the principal of the last school attended, and mailed to the Registrar as early as possible. Unless such certificate is presented, admission will be by examination.

See
Page 1

Applicants for admission to Mitchell College must present fifteen units from the following lists of subjects:

English	4 units
History	4 units
Mathematics	3 units
Bible	2 units
French	2 units
Spanish	2 units
Latin	4 units
General Science	$\frac{1}{2}$ or 1 unit
Physiography	$\frac{1}{2}$ or 1 unit
Chemistry	$\frac{1}{2}$ or 1 unit
Biology	$\frac{1}{2}$ or 1 unit
Physics	$\frac{1}{2}$ or 1 unit
Home Economics	2 units
Commercial	2 units
Music	1 unit

PREScribed UNITS

Of the requisite fifteen units, the following are prescribed:

English	4 units
Mathematics	2 units
*Foreign Language	2 units
History	1 unit
Science	1 unit
Electives	5 units

Note: In case any student presenting fifteen credits fails to offer the prescribed units, the deficiencies to the extent of two units may be made good by carrying the prescribed courses without college credits.

*Note that foreign language to the amount of not fewer than two units in the same language are required for admission. The language so presented must be continued as the required foreign language, or the elementary course, CIA French, must be taken without college credit.

ADMISSION TO MITCHELL ACADEMY

The Academy is on the accredited list of North Carolina Association of Colleges and also on the accredited list of the State Department of Public Instruction. This gives its graduates ready entrance to colleges without examination.

The department presents the last two years of standard four-year high school work. Any student who has completed the ninth grade of an accredited high school and can give satisfactory evidence of honorable dismissal will be eligible for the tenth grade of the Academy. Pupils seeking admission to the Academy must present certificates showing work previously done signed by the principal of the last school attended. Continuance in the grade assigned will be dependent upon the student's ability to do the work.

REQUIREMENTS FOR GRADUATION

The minimum requirements for graduation from Mitchell College are the satisfactory completion of sixty-two semester hours, so divided that not less than twenty-six, nor more than thirty-six semester hours shall be carried in one year.

Students who complete any one of the full College courses, with at least six hours of Bible, will be awarded the Junior College diploma.

✓ In order to receive an Academy diploma, the student must complete 16 units of High School work as specified by the State Department of Education.

Certificate showing work done will be awarded to irregular and special students upon the completion of approved courses.

A fee of \$5.00 is charged for a diploma and \$3.00 for a certificate. No diploma, certificate, school honors, or records of credit will be given until all bills are paid.

COURSES OF STUDY

Three distinct courses leading to graduation are offered at Mitchell College. These are (1) the Standard College Course, (2) the Normal College Course, (3) the General College Course. A diploma is given upon the completion of each of the courses.

I The Standard College Course.

This course is planned for those who are interested primarily in entering the junior class of another college upon the completion of this course.

First Year	Semester Hours	Second Year	Semester Hours
English	8	English	6
Biology or Mathematics.....	6	Bible	6
History	6	Biology, Mathematics, or.....	
Latin, French, or Spanish.....	6	Chemistry	6 to 12
Health	4	Foreign Language, History....	
Physical Education.....	2	or Education	6 to 12
Total	32		30 to 36

Note: Only six hours of Education may be elected in this course.

II The Normal College Course.

This course is designed for students who wish to teach. Upon the completion of this course the students receive a Primary or Grammar Grade C Certificate from the North Carolina State Department of Public Instruction.

FIRST YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
English	3	English	3
Spoken English	1	Spoken English	1
Child's Study	3	Classroom Management	3
Physical Education.....	1	Physical Education	1
Health	2	Health	2
Bible, Biology, Mathematics, History, or Foreign Lan- guage	6	Bible, Biology, Mathematics, History, or Foreign Lan- guage	6
Total	16	Total	16

SECOND YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
English	3	English	3
Children's Literature	2	Methods	3
Geography	2	Public School Music.....	2
Public School Music.....	2	American History	3
American History	3	Bible, Chemistry, Mathemat- ics, History, or Foreign Language	6
Bible, Chemistry, Mathemat- ics, History, or Foreign Language	6		
Total	18	Total	17

Note: A one year course leading to an Elementary Certificate Class A is offered. The requirements are: English Composition, 6 Semester Hours; American History, 3 Semester Hours; Physical Education and Health, 4 Semester Hours; Class Management, 3 Semester Hours; Methods, 3 Semester Hours; and elective 11 Semester Hours.

III The General College Course.

First Year	Semester Hours	Second Year	Semester Hours
English	6 to 8	English	6
Bible, Biology, Chemistry, History, Foreign Language, or Mathematics	12	Bible, Biology, Foreign Lang- guage, History, Educa- tion, or Mathematics.....	12
Health	4	Music, Expression, Home Ec- onomics, or Commer- cial	6 to 18
Physical Education	2		
Music, Expression, Home Ec- onomics, or Commer- cial	6 to 12		
Total	32 to 36	Total	30 to 36

CURRICULUM REGULATIONS

Every student is expected to enroll in one of the three College courses leading to a diploma, or in one of the regular academy classes leading to a high school diploma. Arrangements may be made for a limited number of irregular and special students who will come under the same rules as the other students. Irregular or special students taking as many as twelve hours work in the Literary subjects will be allowed class standing.

A student will not be allowed to change her course or to drop any subject except by permission of the Committee on Classification.

No student will be permitted as much as eighteen hours of work each week who does not show ability to carry the work.

No class will be offered to fewer than three students.

ATTENDANCE

Students are requested to report promptly for registration on the opening date of the session.

Regular attendance upon all College duties is required of all students.

No class cuts are allowed. Absences due to illness or to justifiable contingencies will be excused.

All excuses for absences of resident students are granted by the Dean. Excuses for absences of day students must be presented in writing from the parents to the Dean.

Three tardinesses will be counted as one absence. Three unexcused absences a semester will automatically drop a student from the class in which the absences are recorded.

Absences from class immediately before or after any given holiday will mean a lowering of the grade by double the usual amount.

GRADES

A report of the student's work and conduct is sent to the parents or guardians each quarter. The quarter grade is a composite of recitation, test, and parallel work. The semester grade is a composite of the quarter grades and the final examination.

The grading system is as follows: A represents Excellent; B, Good; C, Fair; D, Passing; E, Condition; F, Failure.

Condition examinations must be taken before the next quarterly tests are given. Only one re-examination is allowed.

HONORS

College honors are awarded to the members of the graduating class who have maintained through their Junior and Senior years the high average of 90% in scholarship and who have demonstrated marked ability in leadership.

Class Honors are awarded to those who attain an average grade of 90% in each study or to those who make a general average of 90% during any one year and who demonstrate marked ability in leadership.

Names of students who receive honors are announced at Commencement each year, and are recorded in the annual catalogue.

DESCRIPTION OF COURSES

The Roman numeral accompanying each subject indicates the number of the course in that subject. College courses are indicated by the letter C, and the Academy courses by the letter A. Where texts are not named changes are under advisement.

College courses are 3 hours per week, unless otherwise noted. Academy courses are 5 periods per week (45 minutes,) or 4 periods (60 minutes.)

BIBLE

As is proper in a christian college, the teaching of the Bible is given a prominent place in the curriculum and one year in the study of the Bible is required of every graduate of the institution.

The Bible itself is used as the text and is taught as the Word of God, the only infallible rule of faith and life; and its truths are inculcated with the purpose of developing the moral character and enriching the spiritual life of the students themselves.

ACADEMY BIBLE

First Semester—Old Testament Character Study.

A chronological Old Testament character study from Adam to the fall of Jerusalem is made. From this a historical background of the Bible is obtained as well as practical application for every day living.

Second Semester—Life of Jesus and Early Apostles.

A study of the life of Jesus with the Gospel according to Matthew as a basis and special emphasis upon leading characters connected with Christ and the early Church.

Passages and verses are memorized and a general familiarity with the Book as a whole is obtained.

Four periods per week. Required of all Academy pupils. Credit, one unit.

COLLEGE BIBLE**CIIa (1) Life and Times of Jesus—**

The Gospel of Mark is used as the basis with outside readings from: the other Gospels, Vollmer, "The Modern Student's Life of Christ," the Bible Dictionary, and other books.

(2) The Early Church—

The Acts of the Apostles is used as a basis. A brief study of our denominational history, "Presbyterians—Their History and Beliefs."—Lingle, connects our Church today with the early Church.

Three periods a week, first semester. Credit, three semester hours.

Early History of the Hebrew People—

The books, Genesis through Joshua, are studied, giving the history of the Hebrew people which is the historical background for the New Testament.

Three periods per week, second semester. Credit, three semester hours.

CIIb

Same as CIIa. Except that class meets two hours per week which necessitates less detailed study and only the beginning of the early history of the Hebrew people possible (Genesis, Leviticus.) Those taking this course also take course CIIc.

Two periods per week for the year. Credit, four semester hours.

CIIc. Religious Education—

This course is planned to train the students for teaching in Sunday Schools and Vacation Bible Schools. Much time is spent on the story and story-telling as it is the basis for teaching all children. Then a brief study is made of the characteristics, method of teaching, and needs of the Beginners, Primaries, Juniors, and Intermediates.

Parts of the following books are used:

"Stories and Story-Telling"—St. John.

"Mother, Teacher of Religion"—Betts.

"Primary Method in the Church School"—Munkres.

"Kindergarden Method in the Church School"—Baker.

"Junior Method in the Church School"—McKibben.

One hour per week for the year. Credit, two semester hours.

Either Course CIIa or Courses CIIb and CIIc are required of all students.

ENGLISH

The aim of this Department is to develop in the student the power of writing and of speaking good English, and to inculcate a taste for good literature. Much attention is given to the fundamental principles of grammar, composition, and criticism. A thorough two-year course is offered in the college.

ACADEMY ENGLISH

A III. Composition and Rhetoric—

Themes, Oral and Written. Studies in Literature.

Texts: Ward, Sentence and Theme; Literature and Life Book III.

Credit, one unit.

A IV. Composition and Literature—

Outlines of Literature, and Original Composition.

Text: Literature and Life Book IV.

Credit, one unit.

COLLEGE ENGLISH

C Ia. First Year English—

Composition, the written expression of the student's experience, is the chief study of the year. Training is given through exercise in sentence structure and revision, and through weekly written themes. Intensive reading is assigned among selected books.

Texts: Sentences and Thinking—Forester & Steadman. Self-Cultivation in English—Palmer.

NOTE: A non-credit course of one hour a week is required of all CI students who fail to meet the qualitative requirements of this course.

Three hours for the year. Credit, six semester hours.

C Ib. Spoken English—

A course designed to stimulate the interest of the student in ideas, to enable her to read aloud with ease and expression, and to teach her to speak with a maximum amount of ease. Reading suggested by the American Library Association.

Text: Thought and Its Expression—Clancy.

One hour for the year. Credit, two semester hours.

C II. Second Year English—

A survey course in English Literature. Prominent figures in the successive periods of English Literature are studied with a view to understanding the life and thought of the periods in which the various masterpieces were written. An attempt is made to get through a study of the intrinsic worth of the selections the fundamental ideals of human life and the beauty of their expression.

Text: Heath Readings in the Literature of England—Cross and Goode.

Special additional references: A History of English Literature—Moody and Lovett. What Can Literature Do for Me?—C. A. Smith.

Three hours for the year. Credit, six semester hours.

EDUCATION

All courses in this department conform thoroughly with the requirements of the State Department of Education. Students who receive credit for thirty semester hours of college work, including nineteen semester hours of prescribed work and eleven hours of elective work, will receive the Elementary Certificate Class A. In this department applicants for this certificate are required to take three semester hours of Class Room Management and three semester hours of Methods (Primary or Grammar Grade.) Students who receive credit for sixty-four semester hours of college work including thirty-three semester hours of prescribed work and twenty-seven semester hours of elective work will receive the Primary or Grammar Grade Certificate Class C. As a part of the prescribed work, credit for thirteen semester hours must be secured as follows: three semester hours of Child's Study; three semester hours of Classroom Management; two semester hours of Children's Literature; two semester hours of Geography; and three semester hours of Methods (Primary or Grammar Grade.)

C Ia. Child's Study—

The purpose of this course is to furnish the students with principles of the growth and development of the child. Among the topics treated are: influence of heredity and environment upon growth;

physical, mental, moral, social, and emotional development, and their inter-relationships; individual differences; the exceptional child; and the problem child.

Three hours a week, first semester. Credit, three semester hours.

C Ib. Classroom Management—

The purpose of this course is to give the student a fundamental knowledge of what is involved in the conduct of a school. Among the topics treated are: The aims of education; personal qualifications of a good teacher; discipline; program making; daily schedule; school hygiene; supervised study; school ethics.

Text: Class room Organization and Control—Sears.

Three hours a week, second semester. Credit, three semester hours.

C IIa. Principles of Geography—

A general course in geography which emphasizes the relations of earth, air, and water to life and especially to human affairs. The course aims to give the student (1) an understanding of the elements of geography, (2) an interest in the subject and especially (3) training in clear thinking in the belief that the chief object in geography is preparation for citizenship.

Text: Elements of Geography—Salisbury, Burrows, and Tower.

Two hours a week, first semester. Credit, two semester hours.

C IIb. Children's Literature—

A course for teachers basing their teaching of literature upon a considerable body of choice material selected upon the basis of children's understanding and enjoyment and related to their interests and activities. The course sweeps the range from Mother Goose and folk tales to the adolescence realm of adventure, history, and romance. Strong emphasis is placed upon Biblical literature.

Text; A Handbook of Children's Literature—Gardner and Ramsey.

Two hours a week, first semester. Credit, two semester hours.

C IIc. Primary Methods—

This course deals with recent scientific investigation in the fields of primary reading, language, and number work; and the methods of teaching these subjects in the first, second, and third grades.

This course requires a study of modern reading texts, much paral-

lel reading, discussions and reports, and includes systematic observation of actual teaching in these grades.

Text: The Primary School—Moore. Some Primary Methods—Sloman.

Required parallel study: Oral and Silent Reading—Stone. Teaching of Reading—Pennell and Cusack. Special Methods in Reading—McMurray, Smith, and others.

Three hours a week, second semester. Credit, three semester hours.

C IId. Grammar Grade Methods—

The purpose of this course is to select the content that is to be taught in Reading, Language, History, Geography, and Arithmetic in the intermediate grades; and to develop on the part of the students a workable understanding of methods of teaching these subjects.

This course includes a systematic observation of teaching these subjects.

Text: Modern Principles and the Elementary Teachers' Technique—Holley. Teaching in the Intermediate Grades—Freeland, Adams, and Hall.

Required parallel study: Charters, Kendall and Mirick, Phillips, Chibb, and others.

Three hours a week, second semester. Credit, three semester hours.

HISTORY

C I. Modern European History—

History of Modern Europe.

Texts: First Semester—Hayes's Political and Social History of Modern Europe, Vol. I, 1500—1815.

Second Semester—Schapiro's Modern and Contemporary European History.

A survey of the political, economic, social, cultural, and religious history of Europe since the fifteenth century.

Parallel readings: Fifty pages per week from histories of England, Germany, France, and Italy; nine novels chosen from a group listed.

Three hours a week through both semesters. Credit, six semester hours..

C II. History of the United States—

A general survey of the political history and the economic development of the United States.

Texts: First Semester—Hart's Formation of the Union used as an outline with special studies in Bassett, Muzzey, Martin, and Wilson.

Second Semester—Recent History of the United States by Paxson.

Parallel readings: Fifty pages parallel reading from a given list of history and biography. Nine historical novels are chosen from a given list.

Three hours a week through both semesters. Credit, six semester hours.

A III. Mediaeval and Modern History—

Text: West's World Progress.

Attention given to note books and map-drawing.

Parallel reading in Stoddard's Lectures and other books of travel and biography, with one novel per month from a list submitted by instructor.

Four hours a week through both semesters. Credit, one unit.

A IV. American History—

Text: Latane's History of the United States.

Note book work and map drawing continued.

Parallel reading: Guerber's Thirteen Colonies, Fiske's Old Virginia and Her Neighbors, Roosevelt's Winning of the West, Hill's History of North Carolina, and a selected group of English and American novels.

Four hours a week through both semesters. Credit, one unit.

FRENCH**CI A. French—**

An Elementary Course designed for those who have had no French, or who have had only one year of High School French. It is aimed to make this course as practical as possible with much oral work, drill in grammatical principles, composition, conversation, dictation, pronunciation. Students are eligible to the Cercle Francais. This French Club holds monthly meetings at which topics of general interest pertaining to French literature and French life, manners and customs are discussed.

Texts: Cours Pratique de Francais pour Commencants, de Sauze;

Petits Contes de France, Meras and Roth; Guerber's Contes et Legends.

Four hours a week. Credit, two high school units.

NOTE: This course may be counted for college credit by those only who have met the requirements for graduation in another foreign language.

C I. First Year College French—

Prerequisites two years of High School French or its equivalent. Review of grammatical principles, composition, dictation, conversation and phonetics. First hand knowledge of France and the French people encouraged by use of realia, foreign exchange letters, current events, *Le Petit Journal*, and *Le Cercle Francais*.

Texts: Moliere's *L'avare*; Lotti's *Pecheur d'Islande*; Zola's *L'Attaque du Monlin*; Ereckmann—Chatrian's *Le Tresor du Vieux Seigneur* edited by M. Robert; Grammar, Chardenal's *Complete French Course*.

Three hours a week. Credit, six semester hours.

C II. Second Year College French—

Advanced reading course. Explication de Textes, dictation, composition, conversation, review of phonetics. Readings from the Dramas of Corneille or Racine and Victor Hugo, *Elements de La Literature Francaise*, Berlitz; *Histoire de France*, Lavissee; *Le Petit Journal*.

Three hours a week. Credit, six semester hours.

SPANISH

C I. First Year College Spanish—

Prerequisite two years of Spanish, Review of Grammatical Principles, composition, conversation, dictation, exchange letters with Spanish students, current topics from *El Eco*. Membership in *El Centro Hispano* required. It is the object of this club to stimulate interest in the language, literature, and customs of Spain and Hispanic America.

Texts: Ibanez, *Vistas Sudamericanas*; Eserich's *Fortuno*, and Carrion's y Aza's *Zaragueta*; Galdo's *Marianela*; Valerta's *Pepita Jimenez*; Grammar, *De Vitis*.

Three hours a week. Credit, six semester hours.

C II. Second Year College Course—

Composition, dictation, conversation. Advanced reading from novels of Goldos, Caballero, Valera, from dramas of Benevente, Tomayo, y Baus, etc., or Cervante's *Don Quiyote* and Valde's *Jose*.

Outline courses in Spanish Literature and Geography. Interest in Spain is stimulated by use of Spanish exchange letters, *El Eco*, and *El Centro Hispano*.

Three hours a week. Credit, six semester hours.

LATIN

C I. Latin, Prose and Poetry—

Selections from Livy's Historical Writings. Lyric Poetry—Horace's Odes.

Readings from, and lectures on the Roman Language and Literature.

Parallel readings: Advanced Prose Composition during first semester.

Two hours a week. Six semester hours credit.

MATHEMATICS

C Ia. College Algebra—

A short review of the elementary principles, followed by a more detailed study of the usual topics of College Algebra.

Three hours a week, first semester. Credit, three semester hours.

C Ib. Plane Trigonometry—

The subjects treated are trigonometric functions, trigonometric equations, inverse functions, the solution of right and oblique triangles, the applications of trigonometry to practical problems.

Three hours a week, second semester. Credit, three semester hours.

A III. Algebra—

Four hours per week for a year. One unit credit.

Text: Milne-Downey.

A IV. Plane Geometry—

Prerequisite, course 1 and 2. Four hours per week for a year. One unit credit.

Text: New Plane Geometry—Durell and Arnold.

SCIENCE

All Science work is done in a laboratory adequately equipped for the courses offered.

C Ia. Hygiene—

A study of the structure and functions of the human body is associated with a consideration of the problems of personal hygiene, and with practical exercises in the care and development of the body.

Texts: Fisher and Fiske—How to Live. Martin and Fitz—The Human Body.

Two hours per week throughout the year. Credit four semester hours.

C Ib. General Biology—

This course is designed to give students a general knowledge of the fundamental principles of Biology. It includes:

(1) A study of the structure, functions, development, and relationships of typical animals and plants.

(2) A discussion of the biological problems, covering such topics as cell structure, differentiation, metabolism, and growth, ontogenesis, genetics, and organic response.

Two hours of lectures and recitations and three hours of laboratory work weekly. Credit, six semester hours.

C II. General Inorganic Chemistry—

This is an advanced course of college grade, but is so arranged that it may be taken by students who have had no previous work in Chemistry. It includes a study of the preparation, properties, etc., of the metals and non-metals, with special emphasis on the various chemical relations and reactions.

Two hours of lectures and recitations and three hours of laboratory work weekly. Credit, six semester hours.

A III. General Science—

This course is a study of the science of every day life. The aim is to afford culture, to train the pupils to do with intelligent understanding and economy such tasks as most likely to be theirs in life, to explore both field of science and the pupil herself, and to prepare pupils for the higher study of such science as they may afterward elect.

Two recitations and two laboratory hours each week. Credit, one unit.

A IV. Biology—

This introductory course in Biology for beginners as presented

emphasizes the fact that Biology is a unit science, based on the fundamental idea of development, rather than a forced combination of portions of botany, zoology, and hygiene.

Text: Biology for Beginners, by Truman J. Moon.

Two recitations, two laboratory hours per week for the year.
Credit, one unit.

PHYSICAL EDUCATION

Physical education aims to maintain and improve the health of the students, to establish good habits of posture, and to develop co-ordination and team play.

This course is required of all Juniors. Students not physically able to take the regular course are required to make the same number of hours in prescribed work according to the judgment of the instructor or the College physician.

Basket Ball—

A popular sport in the winter season. Classes are held in which practical and technical instruction is given. Teams are chosen from those enrolled in the classes and a series of games is played at the end of the season. Games are also arranged with nearby schools.

Tennis—

Open to all students in fall and spring. Training is given in the technique of tennis, and honors are awarded to those who know the rules of the game and master certain strokes. Tennis tournaments are held in the fall and spring.

Two hours a week for the year. Credit, two semester hours.

HOME ECONOMICS

The Home Economics laboratory is equipped with tables and cabinets, hot and cold water, electricity and gas, modern sewing machines, and other facilities necessary for conducting thorough courses in this department.

The courses offered below in Domestic Science and Domestic Arts may be taken as electives in the General College Course leading to a diploma.

C Ia. Art Structure—

A study of the elementary principles of design, and their application to textiles, costumes, and home furnishings.

Text: *Art in Everyday Life*—Goldstein.

One recitation and two three-hour laboratory periods, first semester. Credit, three semester hours.

C Ib. Textiles and Clothing—

A study of cotton and linen materials; the selection of materials; the interpretation and adaptation of patterns; practice in hand and machine sewing, and construction of garments form the basis of this course. The student furnishes her own material.

Text: *Textiles*—Woolman and McGowan.

One recitation and two three-hour laboratory periods a week, second semester. Credit, three semester hours.

C Ic. Foods and Cookery—

This course includes a study of the composition of foods; principles involved in their selection, preparation and service; the sources of supply, the manufacture, and the market prices.

Text: *Food Industries*—Vults and Vanderbilt.

One recitation and two three-hour laboratory periods a week. Credit, six semester hours.

C IIa. Textiles and Clothing—

This course includes the study of costume designing; a study of silk and wool materials and the structure of garments in these materials. Commercial patterns are used.

One recitation and two three-hour laboratory periods a week for the year. Credit, six semester hours.

C IIb Home Cookery—

This course includes a study of the fundamental principles of normal nutrition; an advanced study of foods and marketing; the preparation and serving of meals; and menu making.

Text: *Feeding the Family*—Rose.

Two recitations and three laboratory periods a week for the year. Credit, six semester hours.

DRAMATIC ART AND VOCAL EXPRESSION

This course includes the theory and practice in the essentials of voice production, co-ordination of mind, voice, and body; graduated exercises for the training of the ear, development of tone, and cultivation of speech; the interpretation of lyrics and short stories; correct poise and ease of manner in platform work; interpretation of the drama; study of the one-act play; study of Shakespeare's and other classic dramas; experiments in play production, pantomime, interpretation of modern literature.

First Year—

Poise, voice placing, phrasing, inflection, pitch, rhythm, faulty diction corrected, flexibility of voice and body, pantomime, movement, volume, climax, aesthetic and harmonic gymnastics, study of lyrics, and short stories, and one-act plays. Memory work, twelve selections.

Practice one hour a day. Two individual lessons and one class lesson a week. Credit, four semester hours.

Second Year—

Study of one of Shakespeare's plays, impersonation, narration, play production, pageantry, platform speaking, debate, Bible reading, story telling, staging, lighting, make-up. Dramatic recitals are a part of this course. All students of Expression are members of the Dramatic Club.

Practice two hours a day. Two individual lessons a week. Credit, four semester hours.

COMMERCIAL DEPARTMENT

The importance of education for secretarial and commercial work is quite manifest. Young women should be prepared to support themselves, if necessary, and to properly manage their own affairs; therefore, they should have thorough courses in business methods.

The constant aim and purpose of this department is to prepare young people in the best manner to take up the exacting duties in the usual commercial lines. The department

is under the personal direction of a most highly trained and widely experienced specialist in commercial subjects. Adequate equipment is furnished, and each student is given individual instruction.

SHORTHAND—

First Semester: Theory of Gregg Shorthand; drills in writing words, sentences and short letters.

Second Semester: Rapid dictation; business correspondence, including transcription of shorthand notes.

At the end of the course, students are required to have a writing speed of from 80 to 100 words per minute, and the ability to transcribe notes correctly.

Five hours per week. Credit, 6 semester hours.

TYPEWRITING—

Touch method; mechanism of typewriter; drills, writing of business letters and plain copying; stencil cutting and use of carbons.

At the end of the course, students are required to have a speed of from 40 to 60 words a minute.

Text: New Rational Typewriting.

Five hours per week. Credit, 6 semester hours.

BOOKKEEPING AND ACCOUNTING—

A study of the ordinary work in bookkeeping which includes the correct recording of business transactions and preparation of Trial Balances and Financial Statements. Practice in the use of the adding machine is an important part of this course. The completion of the required work gives the student a workable knowledge of bookkeeping.

Text: The 20th Century Bookkeeping and Accounting.

Five hours per week. Credit, 6 semester hours.

BUSINESS ENGLISH AND CORRESPONDENCE.

OFFICE TRAINING AND PRACTICE—

Fundamentals of grammar; careful study of punctuation; paragraphing and composition of the business letter.

Text: Applied Business and English Correspondence.

Organizing dictation; business correspondence; handling of outgoing mail; correct business method and procedure. In connection

with this course, the most up-to-date methods of filing will be taught, with actual experience by the students.

Text: Secretarial Studies.

Two hours a week for the year. Credit, 4 semester hours.

PLACEMENT BUREAU—

The function of this bureau is to help those students who successfully pass the required examinations. Every effort will be made to secure positions for the graduates in this department, but positions are not guaranteed.

MUSIC

The lower floor of Shearer Music Hall contains studios, practice rooms, and an auditorium, equipped with a pipe organ and a grand piano.

The courses offered in the Department of Music, taken as electives in the General College Course, lead to a diploma.

Entrance examinations are held during the first two weeks of school to determine class standing. Lessons missed by students, unless excused by the teacher, will not be made up. Lessons missed by the teacher will be made up within the quarter.

PIANO

In the Pianoforte Department great care is given from the beginning to the development of tone and technique in which classic and modern compositions are used according to the needs of the individual students.

Examinations embracing material chosen from the year's work, sight reading, and a piece prepared in two weeks without assistance, are conducted at the close of each year for all students majoring or receiving credits in the Piano Department.

SUGGESTED COURSE OF STUDY**PREPARATORY COURSE****Beginners—**

a. Study chosen from: First Grade Piano Book by John M. Williams; Guide for Beginners by Coulson and Spofford; Musical Moments by Livsey; Musical Play for Every Day edited by Presser; Matthews Book 1. (John M. Williams' Very First Book or Louise Wright's First Lessons may precede any of the above studies for very young students. For older beginners—the Piano Beginner by Heinze or Adult Beginner's Book edited by Presser).

b. Scale Work Begun—Major scales one and two octaves; ear-training and rhythm drills, written work.

c. Streabbog Op. 63.

d. Selected pieces and duets.

Grade II—

a. Study chosen from—Second Grade Piano Book by John M. Williams; Greenwald Studios; Matthews Book II; Bilbro or Bugbee Studios.

b. Scales—Major and minor one and two octaves; Chords (tonic, dominant, and subdominant); ear-training and rhythm drills continued; written work; pedaling introduced.

c. Streabbog Op. 64; Burgmuller Op. 100, or Czerny Book I., arranged by Krentzlin; Wolff Op. 191, Short Exercises for Equal Training of Hands.

d. Selected pieces and ensemble work as duets, trios and quartets.

Grade III—

a. Studies chosen from—Matthews Book III; Master Series for the Young edited by Hughes—Bach, Handel, Haydn, Mozart or Beethoven.

b. Scales—Major and minor one, two, three and four octaves; Arpeggii wrist technique; Chords.

c. Duvernoy Op. 176, Loeschhorn Op. 66 or Czerny Book I., arranged by Krentzlin.

d. Selected pieces and ensemble numbers.

Grade IV—

a. Hanon I. and II.; Duvernoy Op. 120; Heller Op. 47; Czerny Op. 636.

b. Scales and Arpeggii continued one, two, three, and four octaves—scales played in octaves; Chromatic scales introduced; finger and wrist exercises.

c. First Study of Bach by Leefson or Preparatory School to Bach by Liftl; Preparatory School to the Sonatina by Liftl.

d. Selected pieces such as: The Gay Butterfly, by Mabel Loeb-Evans; Con Amour by Beaumont; Air de Ballet by Ritter; Traumerei and Romanza by Schumann, and Largo by Handel.

Ensemble numbers such as: Shooting Stars Galop by Holst (two pianos, four hands); Children's March by Schubert (two pianos, eight hands); Spanish Dances by Moszkowski (one piano, four hands); Ballet Music from Rosamunde by Schubert (one piano, four hands.)

JUNIOR COLLEGE COURSE IN PIANO**First Year—**

I. **Scales and Arpeggii:** Major and minor in similar and contrary motions. Chromatic scales, M. M. 108.

II. **Technique and Etudes:** Pischna; Tausig; Hanon Book III.; Plaidy; Hutcheson, Elements of Technique; Phillip, Technical Studies; Heller Op. 46; Czerny Op. 299; Wilson G. Smith Octave Studies.

III. **Bach:** Two Part Inventions.

IV. **Sonatas:** Album including Sonatinas by Clementi and Kuhlau, also Sonatas by Beethoven, Mozart and Haydn.

V. **Pieces:** Mendelssohn, Songs Without Words; Chopin Preludes; Shutt "A La Bien Aimee;" Tchaikowsky "June Barcarolle."

VI. **Ensemble:** Nevin's Venetian Suite; Weber—Invitation to the Dance; Greig—Peer Gynt Suite.

Second Year—

Ia. **Scales:** Major and minor in thirds, sixths, and tenths, similar and contrary motions; also two, three, and four to one. M. M. 132.

b. **Arpeggii:** In sixths, eighths, and tenths in similar and contrary motions; dominant—and diminished—sevenths.

II. **Technique:** Kullak, Octave Studies; Low, Octave Studies; Heller, Op. 45; Cramer, Fifty Selected Studies.

III. **Bach:** Three Part Inventions. Little Preludes and Fugues.

IV. **Sonatas** by Haydn, Mozart and Beethoven.

V. **Pieces:** Chopin, Nocturnes, Waltzs, and Etudes. Schubert, Impromptus. Schumann, Scenes of Childhood. Liszt, Liebestraumes in E. Major and A-flat major. Modern works of the same grade of difficulty.

VI. **Ensemble.**

VOICE

True cultivation of the voice consists in the development of pure tone and its easy, natural use and control in singing; concert use of breath, intonation, attack, legato, accent, phrasing and enunciation are the leading features of technical drill. At the same time, a higher ideal than the perfection of mere mechanical skill is sought; namely, a musicianly style of singing and all that is implied in the broad term "interpretation," together with a thorough appreciation of the best works of the best masters both old and new.

The regular course includes easy French and Italian songs, the study of foreign languages being considered important because of inadequate translations.

Examinations embracing varieties of technical exercises, sight singing, songs chosen from the repertoire, a piano accompaniment and a song prepared in two weeks without assistance, are conducted at the close of each year for all students majoring or receiving credit in the Voice Department.

The following outline indicates the standard of work required.

First Year—

Principles of correct breathing and support. Study of tone placing, attack of tone, staccato and legato, distinct English enunciation. Development of smooth major and minor scales and arpeggii. Simple vocal exercises by Shakespeare, Giraudet, Sieber, and Lamperti. Songs of easy grade.

Second Year—

Development of full range of voice, covered head tones, uniformity of color and quality of tone. Fluent scales and arpeggii and easy embellishments are taught. Vocal exercises by Marchesi, Bordogni, Abt, Panofka, and Vaccai. Songs of medium difficulty calculated to cultivate good style and phrasing, including songs in French and Italian.

ORGAN

The study of Organ can be most successfully undertaken after finishing the preparatory course in Piano. Students who have enough time to devote their efforts to both instruments should do so by all means, and with the understanding that graduation in Piano may precede graduation in Organ by one year at least.

Careful attention is given to acquiring facile pedal technique. Much care is given to hymn tune playing, transposition, modulation and the various requirements for service as a church organist.

The following general outline indicates the standard of work required:

First Year—

Stainer, "The Organ;" Rinck, "Organ School;" Dudley Buck, "Pedal Studies." Elements of Organ playing, touch, etc. Study of Organ registers, Chorals, easy preludes and trios are given for the cultivation of independence in manual and pedal. Hymn-tune playing.

Second Year—

Major and minor scales for pedals. Rinck "Organ School" continued. W. H. Best "The Art of Organ Playing;" Nilson "Pedal Studies;" Bach "Little Preludes and Fugues." Mendelssohn, Rheinberger, and Guilmannt Sonatas. Transposition and modulation. Solo compositions of moderate difficulty of the classic and modern schools.

Examinations embracing materials chosen from the year's work, sight reading and a piece prepared in two weeks without assistance, are conducted at the close of each year for all students majoring or receiving credit in the Organ department.

PUBLIC SCHOOL MUSIC

The course in Public School Music is designed to meet the constantly growing demand for competent teachers of music in the secondary schools. The course offered includes methods of teaching music in primary and grammar grades, rote singing, care of the child voice, sight singing, classification of voices, and the various problems in rhythm, pitch and part singing. Model lessons are given the class and each member of the class gains experience through planning lessons and presenting them to the class. Observation work is also done in the City Schools.

Note: Those who present no high school units in music, or who have no training in piano, are required to take three hours a week in Public School Music with two hours credit.

The class meets two times a week throughout the year. Credit, four semester hours.

THEORETICAL SUBJECTS

Theory and Harmony—

This course embraces the study of scales, intervals, melody writing, harmony, musical form and analysis, chord formation and progression, modulations, suspensions.

Course of Study—

First Year Musical Theory—Thomas Tapper.

One semester, two hours credit.

First Year Harmony—Thomas Tapper.

Two semesters, four hours credit.

Second Year Harmony—Thomas Tapper.

Two semesters, four hours credit.

History of Music—

First Year. A study of the historical development of music from the earliest times to the beginning of the nineteenth century. Com-

posers of the classic period particularly stressed. Lectures from the text supplemented by collateral reading and note book work.

Credit, two semester hours.

Text: Hamilton's Outlines of Music History.

Second Year: A continuation of the first course. An extended and critical survey of the music by the great masters of the nineteenth century. A study of the Opera, Oratorio, and of modern schools of composition. Biographies, Lectures upon such topics as: The Sonata Form. The Symphony Orchestra.

Text: Hamilton's Outlines of Music History.

Credit, two semester hours.

Music Appreciation—

a. "Learning to Listen" developed through consideration of the fundamental elements of rhythm, melody, harmony and form. "Listening to Learn" developed through a continued study of these elements. The study of songs, instruments and smaller forms.

b. A study of simple song forms, opera, oratorio, suite, sonata and chamber music, symphonic form, orchestra.

Credit, two semester hours.

CHORAL

Choral is required of all students in the voice department. It is open to other students whose qualifications meet with the approval of the director. The work consists of class drill in sight singing and part singing. Special attention is given to firm attack, tone quality, dynamics and tone blending, proper shading and phrasing. Some rehearsals are given over to Christmas carols, hymn singing and chanting. Two rehearsals are held each week and public performances are given at intervals during the year.

In this age when community singing is so strongly urged, such choral training is of inestimable value to all students, but particularly to voice students who contemplate choir work,

to pianists who as teachers may be called upon to direct or accompany small choruses, and to organists upon whom in large measure the direction of the church music of the future must depend.

Two hours a week for the year. Credit, one semester hour.

GENERAL INFORMATION

HEALTH

The health of the students is considered of primary importance. Each student is required to take prescribed forms of physical exercise under the supervision of a director of physical education. Healthful open air sports are encouraged and daily outdoor exercise is required. Lectures on sanitary science and personal hygiene form a part of the required course of study. The table is supplied with an abundance of wholesome food. The cooking is under the supervision of an experienced dietitian.

When a student is so indisposed as to be unable to go to the dining room for meals she is sent to the infirmary. Being in the infirmary does not necessarily mean serious illness. Parents will be notified promptly of any serious illness of their daughters.

The medical fee covers the simple medicines dispensed from the infirmary. All other medicines given upon prescription are to be paid for by the student. When a physician other than the College physician is called in the fee is to be paid by the patron. The services of a trained nurse also are to be paid for the patron.

All inquiries regarding the health of the students should be addressed to the Dean of students.

Parents are requested to have their daughters' eyes examined, glasses fitted, and dental work done as far as possible before they leave home.

VISITING AND VISITORS

Students will not be permitted to receive visitors during class or study hours.

Visitors are not allowed on Sunday, except members of the immediate family after quiet hours.

Visitors are not permitted to the private apartments of students except by permission of the Dean of Students.

Written permission from the parents or guardian of the student must be filed with the Dean of Students to receive young men callers, and to spend the day or week end away from the college. Such permission will then be granted only at the discretion of the Dean.

Students will not be permitted to go to places of amusement or to ride except when chaperoned by a teacher.

Students will not be permitted to spend the night in town except with parents. No visiting is permitted on Sunday.

Students are chaperoned to and from the station. The Dean must be notified of the arrival of students, that arrangements may be made for meeting them.

No one may invite a guest to be entertained in the college without first obtaining permission from the Dean of Students. A nominal charge is made for guests.

FURNISHINGS

The College supplies each room with bedstead, bureau, wardrobe, washstand, chairs, mattress, and pillows. Each student should bring with her sheets, blankets, counterpanes, pillow cases, towels, table napkins, teaspoon, and drinking glass, and any articles as rugs, curtains, and ornaments desired for her room.

DRESS

It is earnestly desired that simplicity in dress shall prevail, and that students bring with them in both underwear and dresses only what is needed for neatness. In every possible way extravagance is discouraged.

All articles of clothing, and all suit cases and trunks, as well, must be plainly and durably marked with the name of the owner. Failure to comply with this requirement causes great inconvenience and sometimes loss.

Students must bring umbrellas, overshoes, tennis shoes, and rain coat. These should be plainly marked.

ROOM RESERVATION

An application blank for room reservation may be secured from the Registrar. When filled in and returned to the College accompanied by a deposit of \$10.00, a room will be assigned. If the application is withdrawn before August the 15th, the reservation fee will be refunded. Under no circumstances will this fee be returned after August 15th.

In assigning rooms preference is given to former students, but rooms cannot be held for them if they fail to send in their application in due form by August 1st. No room will be held after school opens without full payment of board and tuition from the opening day. New students will be assigned rooms according to priority of advance registration for entrance.

NOTE: See application blank at back of this catalogue.

ATHLETIC ASSOCIATION

The purpose of the athletic association is to offer to all students an opportunity for participation in athletics. The association is under the supervision of the Physical Director.

Tennis, basket ball, volley ball, croquet, and other games in the open air are encouraged.

SOCIAL LIFE

The College in addition to its regular work seeks in various ways to promote the general culture and social life of its students. A number of teas and receptions are given dur-

ing the year. The various clubs and classes have social meetings once a month. An annual reception is given by the Juniors to the Seniors. The Student Christian Association entertains the new students early in the first semester. Social privileges consistent with student life are enjoyed throughout the year.

PUBLICATIONS

In addition to the annual catalogue the College issues a yearly handbook and sends out a quarterly bulletin.

ALUMNAE & FORMER STUDENTS' ASSOCIATION

The object of the Association is to foster and promote interest in the College, to aid by loans and donations worthy students to obtain an education at Mitchell.

The organization meets annually during Commencement.

IMPORTANT REGULATIONS

Parents are requested not to give general permission conflicting with the regulations of the College as these cannot be granted.

No leave of absence will be granted except upon a special request addressed to the Dean of Students by the parent or guardian. In no case will this request be honored if it is contained in an envelope addressed to any other person than the Dean of Students.

A resident student is not allowed to make bills in the city unless the patron writes a personal letter to the President giving such permission.

The College will not be responsible for money, jewelry, clothing, or other articles left carelessly about in the rooms or anywhere in the building.

The borrowing of textbooks, clothing, jewelry, and other articles is forbidden.

Damage to college buildings or property will be charged to the one doing the damage.

MEDALS

Wood Bible Medal—The family of the late Rev. W. A. Wood, D. D., offer a gold medal to the pupil who makes the highest grade for the year in Bible in the College department.

Mills Music Medal—Mr. C. E. Mills, of Statesville, offers a gold medal to the pupil in the music department who makes the greatest progress in Music under the Director.

Caldwell English Medal—In honor of her distinguished brother, the late Editor J. P. Caldwell, Miss Jennie A. Caldwell established a medal to be awarded at each annual Commencement to the member of the Senior Class making the highest average for the year in the Department of English.

NOTE: The Faculty reserves the right to withhold anyone of the above medals if no student in that department or class averages as high as 90 per cent.

SCHOLARSHIPS

The following scholarships are offered to deserving girls of limited means. These scholarships pay the full literary tuition for a year in MITCHELL COLLEGE:

The Wagner Scholarship is endowed by Mr. L. C. Wagner, of Statesville, in honor of his mother, Mrs. Susan Wagner.

The Goodman Scholarship is endowed by Mrs. John T. Goodman, Mt. Ulla, N. C., in memory of her husband, John T. Goodman, and their daughter, Alice Noel Goodman.

Shearer Scholarship—The Trustees of the College have established a perpetual scholarship in honor of Dr. J. B. Shearer, in recognition of his great service to the cause of Christian education, and to MITCHELL COLLEGE in particular.

Hill Scholarship—The Trustees have also established a scholarship in honor of Professor J. H. Hill, in recognition

of his services to MITCHELL COLLEGE and to the cause of education in Statesville, and Iredell County.

The *Irvin Scholarship* is endowed through the generosity of the late Mrs. J. C. Irvin.

The College should have at least twenty-five scholarships that would pay the tuition of worthy and needy girls. We trust that many individuals, auxiliaries, Bible Classes and Churches will provide tuition scholarships of eighty dollars each. We believe that this opportunity should appeal to all friends of Christian education.

LOAN FUND

Masonic Student Loan Fund—This fund was established in 1925 by the Grand Lodge of North Carolina.

James Hall Loan Fund—This fund has been provided through the generosity of the Alumnae Association.

Business and Professional Women's Club Loan Fund—This fund was established in 1925 by the Business and Professional Women's Club of Statesville.

Carrie Watts Loan Fund—This fund has been established by the Woman's Auxiliary of the First Presbyterian Church of Statesville.

Student Loan Fund of the Presbyterian Church—Mitchell College has access to the Student Loan Fund of the Executive Committee of Christian Education of the Presbyterian Church.

Full particulars regarding these funds may be obtained from the President.

STUDENT AID

A limited number of work scholarships is available for worthy and needy students. The scholarships are given for

work done in the laundry, dining-room, library, and offices. The College has no work to offer by which a student could pay her whole way; and if it had the student could not find time to do that much work. The work that is offered in no way interferes with class work or study periods. All who wish help should make early application directly to the President.

EXPENSES FOR THE YEAR

RESIDENT STUDENTS

Registration fee	\$ 10.00
Board, furnished room, light, heat, and laundry, per year.....	200.00
Tuition, in Five subjects, except Specials, per year.....	80.00
Medical fee	2.00
Library fee	3.00

Total, Regular charges for the school year..... \$295.00

Daughters of ministers will not be charged for Literary Tuition.

Payments—Registration fee of \$10.00 must be paid by all students, whether old or new, when room is reserved. This fee is not credited on board and tuition, and is not returnable under any conditions after August 15th. The regular charge of \$285 for board, tuition, etc., is payable **strictly in advance**, in four equal payments of \$71.25, as follows: Sept. 9th, Nov. 11th, Jan. 27th, March 24th.

Books, stationery, sheet music and specials are not included in the above charges.

DAY STUDENTS

Registration fee	\$10.00
Tuition, College and Academy	80.00
Library fee	3.00

SPECIALS

The charges for Specials are the same for resident and non-resident students, and are payable in the same way, **quarterly in advance**. All bills must be paid promptly, or satisfactory reasons given, if students are to remain in school.

Pipe Organ, per quarter	\$20.00
Piano, per quarter	17.50
Voice, per quarter	17.50
Public School Music, per quarter	4.00
Choral Singing, per quarter	2.50

Theory, Harmony, or History of Music, per quarter	2.50
Use of Piano, per quarter	2.00
Use of Organ, per quarter	5.00
Expression (including Dramatics,) per quarter.....	17.50
Commercial Course { Stenography, per quarter	7.50
{ Typewriting, per quarter	7.50
{ Bookkeeping, per quarter.....	10.00
Domestic Science Laboratory Fee, per quarter.....	6.00
Domestic Art Laboratory Fee, per quarter	4.00
Biology Laboratory Fee, per quarter	2.00
*Chemistry Laboratory Fee, per quarter	2.50
Diploma Fee (Literary or Special)	5.00
Certificate	3.00

No student is enrolled in any regular or Special course for less than one quarter, and withdrawal during the quarter will not entitle her to any rebate.

Students taking both literary work and special pay the Special charge and \$16.00 per year tuition for each Literary Course.

Make all checks payable to Mitchell College.

* This fee does not include breakage.

REGISTER OF STUDENTS

1929-30

COLLEGE STUDENTS

SENIORS

✓ Alexander, Mary Elizabeth.	✓ McDaniel, Oma.
✓ Alexander, Mildred.	✓ McElwee, Sarah.
✓ Beaver, Jessie.	✓ McKinney, Emma.
✓ Bowles, Ruby.	— Moroney, Louise. ✓
✓ Bunch, Elizabeth.	— Miller, Wilma.
✓ Campbell, Addie.	— Patterson, Louise.
✓ Cathey, Margaret.	— Player, Geneva.
✓ Cline, Mary.	✓ Prichard, Pearl.
✓ Cowan, Mildred.	✓ Quinn, Jean.
✓ Dillon, Dorothy.	— Reed, Adelaide.
— Furches, Lula. —	— Ritchie, Elizabeth.
✓ Gilliam, Fannie. ✓	✓ Smith, Irene.
✓ Gordon, Ruby. ✓	✓ Sronce, Martha.
✓ Harris, Grace. —	✓ Swaim, Irene.
✓ Harmon, Vallie. ✓	✓ Thompson, Mary Wood.
✓ Knox, Lois. ✓	✓ Williams, Lottie.
✓ Knox, Martha. ✓	✓ Williams, Mildred.
✓ Litaker, Louise. ✓	— White, Beth.
✓ Little, Mattie. ✓	

JUNIORS

✓ Allison, Belle.	✓ Gilbert, Charlie Brown.
✓ Auten, Dorothy.	✓ Grayson, Julia.
— Baldwin, Betty.	✓ Harris, Helen.
✓ Bradshaw, Helen.	✓ Hazelwood, Evelyn.
✓ Brantley, Ruby.	— Hendrix, Agnes. — Regina Hoover ✓
— Brown, Lucile.	✓ Holton, Lucile.
✓ Bumgarner, Pauline.	✓ Keever, Lucile.
✓ Christenbury, Margaret.	✓ Keever, Fleeta.
✓ Click, Rachel.	✓ Keever, Olga.
✓ Crawford, Bettie.	✓ Kirk, Evelyn.
✓ Cuthrell, Cody.	✓ Knight, Nancy.
✓ Early, Opal.	✓ Linker, Margaret.
✓ Ebelein, Winnifred.	✓ Martin, Jessie.

✓ McElhaney, Blandina.	✓ Ritchie, Rebecca.
✓ McLelland, Elizabeth.	✓ Rumble, Pauline.
✓ McLean, Nona.	✓ Stoner, Aylene.
✓ Miller, Alverda.	✓ Sykes, Clara.
✓ Nash, Laura.	✓ Thompson, Lucile.
✓ Nesbit, Ruby.	✓ Vincent, Helen.
✓ Pope, Virginia.	✓ Winters, Pauline.
✓ Powlas, Della.	✓ Wilkinson, Eunice.
✓ Reynolds, Louise.	✓ Wooten, Mary.
✓ Richardson, Elma.	

ACADEMY

✓ Barringer, Minnie Lee.	✓ Hines, Annie.
✓ Coleman, Kate Shaw.	✓ Massey, Jean.
✓ Hayes, Polly.	✓ Meehan, Ellen.
✓ Henderson, Elizabeth.	✓ Stevenson, Mattie Mae.

SPECIAL DEPARTMENT

PIANO

✓ Alexander, Mildred. ✓	✓ Sattenfield, Emma Lee.
✓ Barrier, Frank.	✓ Thompson, Virginia.
✓ Bunch, Mary Elizabeth.	✓ Tuten, Elizabeth.
✓ Click, Rachel. ✓	✓ Wallace, Constance.
✓ Hines, Annie. ✓	✓ Wilkinson, Eunice. ✓
✓ Knox, Harry Lee.	✓ Winters, Pauline. ✓
✓ Massey, Jean. ✓	✓ Wooten, Mary. ✓
✓ Steele, Rhoda Mae.	

THEORY OF MUSIC

✓ Massey, Jean.	✓ Wilkinson, Eunice.
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HISTORY OF MUSIC

✓ Wilkinson, Eunice.

VOICE

✓ Wilkinson, Eunice.	✓ Wooten, Mary.
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ORGAN

Wilkinson, Eunice.

Swaim, Irene.

PUBLIC SCHOOL MUSIC

✓ Alexander, Mary Elizabeth.

✓ Beaver, Jessie.

✓ Campbell, Addie.

✓ Cline, Mary.

✓ Gordon, Ruby.

✓ Litaker, Louise.

✓ Little, Mattie.

✓ Miller, Alverda.

✓ Player, Geneva.

✓ Prichard, Pearl.

✓ Ritchie, Elizabeth.

✓ Thompson, Lucile.

CHORAL.

✓ Alexander, Mary Elizabeth.

✓ Beaver, Jessie.

✓ Bradshaw, Helen.

✓ Campbell, Addie.

✓ Cline, Mary.

✓ Gordon, Ruby.

✓ Grayson, Julia.

✓ Litaker, Louise.

✓ Little, Mattie.

✓ Martin, Jessie.

✓ Miller, Alverda.

✓ Player, Geneva.

✓ Prichard, Pearl.

✓ Ritchie, Elizabeth.

✓ Swaim, Irene.

✓ Sims, Erlene.

✓ Thompson, Lucile.

✓ Wilkinson, Eunice.

✓ Winters, Pauline.

✓ Wooten, Mary.

EXPRESSION

✓ Baldwin, Bettie.

✓ Bunch, Elizabeth.

✓ Coleman, Kate.

✓ Ebelein, Winnifred.

✓ Miller, Wilma.

✓ Pope, Virginia.

✓ Sykes, Clara.

DRAMATIC CLUB

✓ Baldwin, Bettie.

✓ Brantley, Ruby.

✓ Bunch, Elizabeth.

✓ Crawford, Bettie.

✓ Coleman, Kate.

✓ Ebelein, Winnifred.

✓ Grayson, Julia.

✓ Knight, Nancy.

✓ Knox, Martha.

✓ Miller, Wilma.

✓ McElhane, Blandina.

✓ Player, Geneva.

✓ Pope, Virginia.

✓ Reed, Adelaide.

✓ Reynolds, Louise.

✓ Sronce, Martha.

✓ Sykes, Clara.

✓ Watson, Lucile.

✓ Wilkinson, Eunice.

HOME ECONOMICS

✓ Bumgarner, Pauline.	✓ McElhaney, Blandina.
✓ Cathey, Margaret.	✓ Reed, Adelaide.
✓ Gilliam, Fannie.	✓ Sronce, Martha.
✓ Hines, Annie.	✓ Stoner, Aylene.
✓ Hoover, Regina.	

COMMERCIAL

✓ Ayers, Hazel.	✓ McRorie, Mrs. R. A.
✓ Auten, Dorothy.	✓ Norris, Mary.
✓ Bagwell, Anna Wade.	✓ Patterson, Mildred.
✓ Beaver, Hazel.	✓ Phifer, Kathryn.
✓ Belleau, Lucile.	✓ Steele, Rosalie.
✓ Brantley, Ruby.	✓ Stevenson, Mildred.
✓ Broyhill, Effie Jane.	✓ Stevenson, Mrs. C. E.
✓ Cowan, Bessie Mae.	✓ Stimson, Mrs. Paul.
✓ Dunlap, Nettie.	✓ Sims, Erlene.
✓ Ebelein, Winnifred.	✓ Turner, Mary Sue.
✓ Ellis, Grace.	✓ Watson, Lucile.
✓ Henderson, Mary E.	✓ White, Beth.
✓ McLean, Toyce.	

APPLICATION FOR ADMISSION

—To—

MITCHELL COLLEGE

STATESVILLE, N. C.

1930

PRESIDENT MITCHELL COLLEGE:

DEAR MADAM—Please reserve a room for my

(Daughter) (Ward)

(Give full name)

for the Session of 1930-'31 (September 9th to June 2nd.)

I have read your Catalogue and I agree to the terms and conditions. I understand school contracts are made for the year, and I promise not to withdraw my daughter except for providential reasons. I promise to co-operate in every way possible to make the year's work a success. I enclose the reservation fee of \$10.00 which I understand will be credited on College fees if my daughter enters; the same to be forfeited if she does not enter, unless I notify you by August 15th.

Signed

(Parent or Guardian.)

Address

GIVE FOLLOWING INFORMATION

Occupation of Father or Guardian.....Age of Applicant.....

Church affiliation.....Condition of health.....

What School last attended?.....Name and address

of Principal.....

Course desired at Mitchell College? (1) College..... (2) Academy.....
(Indicate class you desire to enter)

What Specials? (1) Piano..... (2) Voice..... (3) Organ.....

(4) Expression..... (5) Domestic Science..... (6) Domestic Art.....

(7) Commercial.....

N. B.—When this application is received by the President, a blank form will be sent for certifying previous work done—also blank form for Name Tape. Other information will be sent ten days before school opens.

